

REGULATIONS FOR THE USE OF ACCESS FACILITIES AND PARKING AREAS AT CETYS UNIVERSITY, MEXICALI CAMPUS.

FIRST CHAPTER

OBJECTIVE AND AUTHORITY:

1. The objective of these regulations is to regulate the use of facilities, access and parking areas of *Centro de Enseñanza Técnica y Superior* of the Mexicali Campus, and in the students' case, it is stated in the dispositions of the current regulations for them.
2. The Department of General Services and Physical Plant is in charge of fulfilling with these regulations.
3. If there were cases that cannot be typified in these regulations, they will be solved by the Department of General Services and Physical Plant, depending on the fault's seriousness, it will be solved together with the Administrative Department of CETYS University.
4. The total or partial ignorance of these regulations does not exempt the responsibility that implies its failure to fulfilling it at no time.

SECOND CHAPTER

SERVICE:

1.-All persons using the facilities, access and parking areas are subject to the dispositions in these regulations.

2.-Access and permanence in the regular schedule will be the following:

From Monday thru Friday 5:30 am to 11:00 pm
Saturdays from 5:30 am to 8:00 pm

In order to enter the facilities on Sundays, holidays and schedules different from the ones stated, there must be authorization provided by the corresponding authorities.

3.-Access to parking areas, for students and workers, are subject to presenting the corresponding parking pass; for suppliers and the general public, it is subject to a justified proof of entrance and a temporary pass will be provided, by previously presenting an id in any of the entrance booths.

THIRD CHAPTER

OBLIGATIONS AND RESPONSIBILITIES:

1.-All persons entering the institution operating a vehicle, must have the corresponding parking pass in a visible place, as well as having an id, students and CETYS personnel will show the Institutional id. All people are required to identify themselves before the security personnel when asked to do so.

2.-All persons entering or leaving CETYS' facilities will do so only by the access and exit booths:

Access / exit booth located in Calzada Gómez Morín, preferably used by high school students or personnel, the service Schedule is Monday thru Friday from 6:00 am to 11:30 pm and Saturdays from 6:00 am to 2:00 pm.

Access / exit booth located in Calzada CETYS, preferably used by college students or personnel, English Language Center and Graduate Studies; the service schedule is Monday thru Friday from 6:00 am to 11:30 pm and Saturdays from 6:00 am to 2:00 pm.

Control booth located in Calzada CETYS. In regular days and schedules this area will be used only as exit, on holidays or in schedules from 11:30 pm to 6:00 am, it will operate as access and exit booth for the institution.

3.-All persons entering the Institution operating a vehicle is obliged to respect and follow the traffic signs and dispositions established, for they will not:

- a) Double park vehicles.
- b) Park in restricted areas in red, or no parking areas
- c) Park in areas designated for disabled people in blue; if this is the condition, a special pass must be requested, temporary or permanent, to the Department of General Services and Physical Plant in order to use these parking spaces.
- d) Park in reserved parking areas or previously assigned as exclusive.
- e) Park in areas designated for pedestrian crossing, painted in yellow stripes.
- f) Exceed the established and marked speed limits.

4.-It is strictly forbidden to introduce and/or consume alcoholic or stimulating beverages or any substance that alters the nervous system in the human body, with the consequential sanctions for not respecting this article.

5.-It is the users' obligation to follow a good behavior in the facilities, by adhering to the socially accepted moral regulations, as well as respecting classmates, personnel and students in the institution.

6.- It is the users obligation to support the conservation, cleanliness, order and good use of the facilities and parking areas, thus avoiding to park the vehicle in sidewalks, throwing trash, among other actions.

7.- It is the users obligation to respect, at all times, the dispositions and instructions from the security personnel; any fault to this disposition will be sanctioned.

8.- It is the users obligation to strictly fulfill with the discipline, order, surveillance, use, and security guidelines established by the Institution with these regulations. Any violation to them can produce one or more of the following sanctions:

- a) Private reprimand
- b) Written reprimand, leaving a record in the student's or worker's file.
- c) Temporary suspension of the parking pass
- d) Final suspension of the parking pass
- e) If necessary, notification to the corresponding municipal or judicial authorities

RESPONSIBILITIES OF THE DEPARTMENT OF GENERAL SERVICES AND PHYSICAL PLANT

1.- Coordinate the use of parking areas according to dates and schedules programmed for events (graduations, symposiums, etc.)

- 2.- Notify the user the rights and obligations acquired for using the facilities.
- 3.- Check the adequate use and conservation of the areas.
- 4.- Check that the discipline rules established are followed.
- 5.- Check that the moral regulations established in our society are observed.
- 6.- Report any fault or faults incurred to the regulations of CETYS.
- 7.- Check that the security rules established by CETYS are observed and fulfilled.

CHAPTER FOUR

GENERAL DISPOSITIONS:

- 1.- CETYS is not responsible for: FIRE, theft, or any damage made to the vehicle or its contents, or for accidents or mishaps foreign to the institution or its personnel.
- 2.-CETYS reserves the right to suspend or authorize the use of parking space when incurred in a fault.

These regulations enter into force from January 27, 1997.